

Jefferson County
Finance Committee Minutes
September 12, 2014

Committee members: Braugler, James, Vice Chair
Hanneman, Jennifer, Secretary
Jones, Dick, Chair
Poulson, Blane
Schroeder, Jim

1. **Call to Order** – Dick Jones called the meeting to order at 8:30 a.m.
2. **Roll Call (establish a quorum)** - All committee members were present. Staff members present were Ben Wehmeier, Brian Lamers, Tammy Worzalla and Blair Ward. Others present were Amy Smith (Reporter from Jefferson Daily Union) and Steve Sharp (Reporter from Watertown Daily Times).
3. **Certification of compliance with the Open Meetings Law** – Ben Wehmeier certified that the meeting was in compliance of the Open Meetings Law for the State of Wisconsin.
4. **Review of the agenda** – No changes to the agenda were requested.
5. **Citizen comments** – None
6. **Communications**
7. **Review budget hearing schedule and possible budget updates**- No updates to the budget.
8. **Budget hearings for 2015** – The Finance Committee considered the recommended budgets for each department listed below and motions were made to tentatively accept the recommended budget figures for each department, unless otherwise noted. *[The format for each department lists (i) budget presenters in addition to Ben Wehmeier, (ii) any other information specific to the department budget, (iii) who moved/seconded to tentatively accept the recommended budget figure, unless otherwise noted, along with the amount, and (iv) the voting record.]*
 - a. **Organization and possible updates to any department budget.** Wehmeier talked about changes to move the Tourism Counsel to Tourism Donation. He discussed the Admin fee for snowmobile trails and the possibility of removing that. The possible changes for insurance were discussed including the COLA and Flexible Savings Account (FSA) or Section 125B. The two questions are is the Finance Committee changes discussed and if that should include the Sworn Deputies in the Sheriff Department. The Finance Committee supported the concept of going to the low deductible plan with the contribution to the FSA including the Sworn Deputies. Capital and other expenditures were discussed with the potential savings.
 - b. **Outstanding Department Budgets**-None
 - c. **General Revenues**
 - i. Ben Wehmeier
 - ii. No additional motions/information
 - iii. Discussion took place that there could be additional changes with the change to contingency balance.
 - iv. No additional motion

d. Fee Schedule

- i. Ben Wehmeier
- ii. No additional motions/information
- iii. Discussion took place on charging for parking at the Fair Facilities.
- iv. A motion was made by Jones/Poulson to approve the fee schedule with the changes begin bolded in the fee schedule.

e. Debt Service

- i. Ben Wehmeier
- ii. No additional motions/information
- iii. None
- iv. No additional motion

f. Capital Projects

- i. Ben Wehmeier
- ii. No additional motions/information
- iii. None
- iv. No additional motion

g. Fund Balance Policy

- i. Ben Wehmeier
- ii. No additional information
- iii. Motion by Braughler/Schroeder to approve the Fund Balance and policy as presented.
- iv. Motion passed 5-0.

h. Set Tax Levy for 2015

Motion made by Hanneman/Poulson to approve the following:

I. Set the total tax levy at \$28,398,206 with a breakdown of the tax levy at:

- 1. County-Wide (1992 statute definition- \$26,510,891 tax levy at a \$4.39 mill rate.
- 2. Health Department - \$875,223 tax levy
- 3. Library System- \$1,012,092 tax levy

Motion passed 5-0

9. Set future meeting schedule, next meeting date, and possible agenda items

The next Finance Committee meeting is scheduled for Thursday, October 9th at 8:30 a.m. Possible agenda items include any 2014 budget to actual issues, funding for future Highway facility projects and discussions regarding investments.

10. Adjourn – A motion was made at 9:24 a.m. to adjourn by Hanneman/Schroeder. The motion passed 5-0.

Respectfully submitted,

Jennifer Hanneman
Finance Committee Secretary
Jefferson County

/bll